



## School Performance Fact Sheet 2014 & 2015 Calendar Years

### Massage Therapist - 500 Hours

#### On-Time Completion Rates

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2014	12	38	34	89%
2015	35	12	12	100%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

#### Job Placement Rates

(includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2014	12	34	34	30	88%
2015	35	12	10	8	80%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting an ICoHS staff member or by requesting the information by phone (858.581.9460) or by email (info@icohs.edu).

#### Gainful Employment Categories

(includes data for the two calendar years prior to reporting)

#### Part-time vs. Full-time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2014	N/A	N/A	N/A



2015	3	1	8
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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduate Employed in the Field in a Single Position	Graduated Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2014	N/A	N/A	N/A
2015	N/A	N/A	N/A

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2014	N/A	N/A
2015	4	8

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2014	N/A	N/A
2015	N/A	N/A

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.



- Students initialing this disclosure understand that either a majority or all of this school’s graduates are employed in this manner and understand what comprises this work style.

Student’s Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**License Examination Passage Rates**  
(includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate %
2014	34	1	1	0	100%
2015	12	10	7	2	77.8%

Student’s Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Salary and Wage Information**  
(includes data for the two calendar years prior to reporting)

**Annual salary and wages reported for graduates employed in the field.**

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wages Reported Graduates Employed in the Field				
			\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	\$40,001 to \$45,000	No Salary Information Reported
2014	34	34	3	5	7	0	19
2015	10	8	0	0	0	0	8

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting an ICoHS staff member or by requesting the information by phone (858.581.9460) or by email (info@icohs.edu).

Student’s Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Cost of Educational Program**

Total charges for the program for students completing on-time in 2015: \$10,500.  
Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_  
Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Students at International College of Holistic Studies are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_  
Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: P.O. Box 980818, West Sacramento, CA 95798-0818, www.bppe.ca.gov, P: 888.370.7589 or 916.431.6959, F: 916.263.1897.

**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.



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- “Salary” is as reported by graduate or graduate’s employer.
  - “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



### **CANCELLATION:**

1. Students have the right to cancel their enrollment agreement, including any equipment or other goods and services included in the agreement, and receive a full refund (less any non-refundable fees not to exceed \$250) prior to the start of the program, through attendance of the first-class session, or the seventh day after enrollment, whichever is later.
2. Cancellations due to program cancellation by International College of Holistic Studies, will receive a full refund including the application fee. No show/non starts and cancellation by student during the cancellation period, will receive a full refund (less any non-refundable fees not to exceed \$250) within 45 days of cancellation date.
3. Your cancellation takes effect when you provide an official written Notice of Cancellation to International College of Holistic Studies, available by contacting the Admissions Department at [info@icohs.edu](mailto:info@icohs.edu). You are due a refund, as applicable (refer to refund calculation sample), within 45 days after International College of Holistic Studies receives a valid Notice of Cancellation.
4. After the end of the cancellation period, you have the right to stop your enrolment at International College of Holistic Studies, and the right to receive a refund for the part of the course not taken (up to the 60% completion of course).
5. Cancellation shall occur when the school receives written notice of the students request to cancel to: International College of Holistic Studies 1500 State Street, San Diego, CA. 92101

The written Notice of Cancellation, if sent by mail, is effective when deposited in the mail properly addressed to International College of Holistic Studies with proper postage.

### **WITHDRAWALS:**

Students may withdraw from International College of Holistic Studies at any time after the cancellation period. Notifying the instructor of one's intent to withdraw is insufficient and will not constitute a withdrawal. As required by the Bureau for Private Postsecondary Education (BPPE), to withdraw, the student provide an official written Notice of Withdrawal to International College of Holistic Studies, available by contacting the Admissions Department at [info@icohs.edu](mailto:info@icohs.edu). The effective date of withdrawal is the last date of actual attendance. The enrollment status of such students will be changed to "Drop." The student will be immediately withdrawn from International College of Holistic Studies and the student's future classes will be deleted from their schedule.

If a student does not complete the official withdrawal process, International College of Holistic Studies will determine its withdrawal date based upon federal regulation and institutional records. If a student is absent for fourteen (**14**) consecutive calendar days, including holidays, and does not communicate directly with International College of Holistic Studies regarding the nature of those absences, and does not officially withdraw from the program in writing, he/she will be considered withdrawn from the program. Should a student decide to continue the program, he/she will be required to re-apply. The refund will be calculated based on the last day attended (LDA) according to the pro-rate refund policy described below.





The student will receive a pro-rated refund if the student has completed 60% or less of the scheduled hours in the current period of financial obligation. Period of Financial Obligation is defined as follows: “The training period for which a student is legally obligated to pay (e.g. month, term, or session), which may be less than the total period of enrollment, if tuition is charged in smaller increments, such as by the month, term, and/or session. Under no circumstance may a period of financial obligation exceed a 12-month period.” The refund will not include the \$100 non-refundable application fee. If the student has completed more than 60% of the period of attendance for which the student was charged, the student is no longer eligible to receive a refund. Please note that refunds are based on the scheduled hours in the program, not just the hours actually attended by a student.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from the program of instruction when any of the following occurs:

- The effective date the student notifies International College of Holistic Studies (**in writing**) of the student’s withdrawal.
- International College of Holistic Studies terminates the student’s enrolment for failure to maintain satisfactory academic progress.
- The student fails to abide by the policies and regulations of the International College of Holistic Studies; and/or the student fails to meet any financial obligations to the International College of Holistic Studies.
- The student is absent for fourteen (**14**) consecutive calendar days, including holidays, and does not communicate directly with International College of Holistic Studies regarding the nature of those absences, and does not officially withdraw from the program in writing, he/she will be considered withdrawn from the program.
- If the student fails to return from a leave of absence, the date of determination and the withdrawal date will be the student’s last date of attendance, prior to the student leaving on the leave of absence.

When a student withdraws from the program, a refund shall be issued by check or credit card, within 45 calendar days of receipt of the notification of withdrawal. International College of Holistic Studies will only refund funds to the person or company from whom the funds originated. If the student is eligible for a refund as governed by the conditions set forth by BPPE, the student will receive a refund within 45 days.

Upon processing the enrolment cancellation, International College of Holistic Studies will determine the grades to be issued to the student as per the official academic calendar.

As mandated by the State of California BPPE, the refund calculation will be based upon the total tuition charged, divided by the total scheduled hours of the course(s). This is considered the per hour rate. This rate is multiplied by the number of hours the student attended in the course (including time absent before the last day attended) to determine the amount the student owes. Students who withdraw having completed 60% or less of the program shall be subject to a pro-rate refund calculation, from the start date to the last day





of attendance; any unearned institutional charges shall be refunded. No refund will be given after 60% of total program clock hours including externship are completed.

**REFUND CALCULATION SAMPLE:**

Massage Therapist

500 total program hours

Last date of attendance after 65 hours of instruction = 13% of the program completed

\$10,500.00 tuition/ 500 hours=\$21.00 per hour rate

\$21.00 per hour rate X 65 hours of instruction = \$1,365.00 owed to ICOHS

\$10,500.00 Tuition paid - \$1,365.00 owed to ICOHS + \$0.00 refundable charges =  
\$9,135.00

Refund Amount: \$9,135.00



## School Performance Fact Sheet 2014 & 2015 Calendar Years

### Holistic Health Practitioner - 1000 Hours

#### On-Time Completion Rates

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2014	3	22	20	90%
2015	3	3	3	100%

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

#### Job Placement Rates

(includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2014	3	22	20	17	85%
2015	3	3	3	3	100%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting an ICoHS staff member or by requesting the information by phone (858.581.9460) or by email (info@icohs.edu).

#### Gainful Employment Categories

(includes data for the two calendar years prior to reporting)

#### Part-time vs. Full-time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2014	N/A	N/A	N/A



2015	1	N/A	3
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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduate Employed in the Field in a Single Position	Graduated Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2014	N/A	N/A	N/A
2015	N/A	N/A	N/A

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2014	N/A	N/A
2015	2	3

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution	Total Graduates Employed in the Field
2014	N/A	N/A
2015	N/A	N/A

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.



- Students initialing this disclosure understand that either a majority or all of this school’s graduates are employed in this manner and understand what comprises this work style.

Student’s Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**License Examination Passage Rates**  
(includes data for the two calendar years prior to reporting)

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate % (Total)
2014	20	1	1	0	100%
2015	3	10	7	2	77.8%

Student’s Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Salary and Wage Information**  
(includes data for the two calendar years prior to reporting)

**Annual salary and wages reported for graduates employed in the field.**

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	Annual Salary and Wages Reported Graduates Employed in the Field				
			\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	\$35,001 to \$40,000	No Salary Information Reported
2014	20	17	3	5	7	0	2
2015	3	3	0	0	0	0	3

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training by contacting an ICoHS staff member or by requesting the information by phone (858.581.9460) or by email (info@icohs.edu).

Student’s Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Cost of Educational Program**

Total charges for the program for students completing on-time in 2015: \$21,000.  
Additional charges may be incurred if the program is not completed on-time.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_  
Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

Students at International College of Holistic Studies are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_  
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**I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.**

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



### Definitions

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- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
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- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
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- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
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- “Salary” is as reported by graduate or graduate’s employer.
  - “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.





### **CANCELLATION:**

1. Students have the right to cancel their enrollment agreement, including any equipment or other goods and services included in the agreement, and receive a full refund (less any non-refundable fees not to exceed \$250) prior to the start of the program, through attendance of the first-class session, or the seventh day after enrollment, whichever is later.
2. Cancellations due to program cancellation by International College of Holistic Studies, will receive a full refund including the application fee. No show/non starts and cancellation by student during the cancellation period, will receive a full refund (less any non-refundable fees not to exceed \$250) within 45 days of cancellation date.
3. Your cancellation takes effect when you provide an official written Notice of Cancellation to International College of Holistic Studies, available by contacting the Admissions Department at [info@icohs.edu](mailto:info@icohs.edu). You are due a refund, as applicable (refer to refund calculation sample), within 45 days after International College of Holistic Studies receives a valid Notice of Cancellation.
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### **WITHDRAWALS:**

Students may withdraw from International College of Holistic Studies at any time after the cancellation period. Notifying the instructor of one's intent to withdraw is insufficient and will not constitute a withdrawal. As required by the Bureau for Private Postsecondary Education (BPPE), to withdraw, the student provide an official written Notice of Withdrawal to International College of Holistic Studies, available by contacting the Admissions Department at [info@icohs.edu](mailto:info@icohs.edu). The effective date of withdrawal is the last date of actual attendance. The enrollment status of such students will be changed to "Drop." The student will be immediately withdrawn from International College of Holistic Studies and the student's future classes will be deleted from their schedule.

If a student does not complete the official withdrawal process, International College of Holistic Studies will determine its withdrawal date based upon federal regulation and institutional records. If a student is absent for fourteen (**14**) consecutive calendar days, including holidays, and does not communicate directly with International College of Holistic Studies regarding the nature of those absences, and does not officially withdraw from the program in writing, he/she will be considered withdrawn from the program. Should a student decide to continue the program, he/she will be required to re-apply. The refund will be calculated based on the last day attended (LDA) according to the pro-rate refund policy described below.



The student will receive a pro-rated refund if the student has completed 60% or less of the scheduled hours in the current period of financial obligation. Period of Financial Obligation is defined as follows: “The training period for which a student is legally obligated to pay (e.g. month, term, or session), which may be less than the total period of enrollment, if tuition is charged in smaller increments, such as by the month, term, and/or session. Under no circumstance may a period of financial obligation exceed a 12-month period.” The refund will not include the \$100 non-refundable application fee. If the student has completed more than 60% of the period of attendance for which the student was charged, the student is no longer eligible to receive a refund. Please note that refunds are based on the scheduled hours in the program, not just the hours actually attended by a student.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from the program of instruction when any of the following occurs:

- The effective date the student notifies International College of Holistic Studies (**in writing**) of the student’s withdrawal.
- International College of Holistic Studies terminates the student’s enrolment for failure to maintain satisfactory academic progress.
- The student fails to abide by the policies and regulations of the International College of Holistic Studies; and/or the student fails to meet any financial obligations to the International College of Holistic Studies.
- The student is absent for fourteen (**14**) consecutive calendar days, including holidays, and does not communicate directly with International College of Holistic Studies regarding the nature of those absences, and does not officially withdraw from the program in writing, he/she will be considered withdrawn from the program.
- If the student fails to return from a leave of absence, the date of determination and the withdrawal date will be the students last date of attendance, prior to the student leaving on the leave of absence.

When a student withdraws from the program, a refund shall be issued by check or credit card, within 45 calendar days of receipt of the notification of withdrawal. International College of Holistic Studies will only refund funds to the person or company from whom the funds originated. If the student is eligible for a refund as governed by the conditions set forth by BPPE, the student will receive a refund within 45 days.

Upon processing the enrolment cancellation, International College of Holistic Studies will determine the grades to be issued to the student as per the official academic calendar.

As mandated by the State of California BPPE, the refund calculation will be based upon the total tuition charged, divided by the total scheduled hours of the course(s). This is considered the per hour rate. This rate is multiplied by the number of hours the student attended in the course (including time absent before the last day attended) to determine the amount the student owes. Students who withdraw having completed 60% or less of the program shall be subject to a pro-rate refund calculation, from the start date to the last day



of attendance; any unearned institutional charges shall be refunded. No refund will be given after 60% of total program clock hours including externship are completed.

**REFUND CALCULATION SAMPLE:**

Massage Therapist

500 total program hours

Last date of attendance after 65 hours of instruction = 13% of the program completed

\$10,500.00 tuition/ 500 hours=\$21.00 per hour rate

\$21.00 per hour rate X 65 hours of instruction = \$1,365.00 owed to ICOHS

\$10,500.00 Tuition paid - \$1,365.00 owed to ICOHS + \$0.00 refundable charges =  
\$9,135.00

Refund Amount: \$9,135.00